

Knights of Columbus Meeting
Fr. Joseph Boylan, Jr. Council #15175
February 21, 2012

The Council was called to order at 7:00 pm with 19 members present.

The roll of officers was called and noted as follows (P – Present; A – Absent):

Chaplain (Monsignor Ward)	A	Financial Secretary (Jeff Furler)	P	Inside Guard (Tony McCauley)	P
Grand Knight (John Fruin)	A	Treasurer (Tim Abel)	P	Outside Guard (Terry Cochran)	A
Deputy Grand Knight (Joe Klingler)	P	Lecturer (Dan Hunt)	P	Trustee (Jim Woodward)	P
Chancellor (Dan Lamboley)	P	Advocate (Jeff Lopez)	P	Trustee (Kevin Cook)	A
Recorder (Luke Filosa)	P	Warden (Mark Rayburn)	P	Trustee (Roger Nalewajka)	A

The Opening Prayer was the “Our Father”.

The Pledge of Allegiance was recited by all members present.

The Council conferred the 1st Degree on 3 candidates.

The following committees reported:

Summary of the February 19, 2012 Pancake and Sausage Breakfast event:

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Committee Report for Pancake and Sausage Breakfast on 2/19/2012 from 7:30am to 12:30pm

Chairperson: Jeff Lopez
 Committee Members: Tony McCauley, Rich Staley,
 Purpose: Raise funds for Council supported organizations/events
 Advertisements: Church bulletin (each week starting 3 weeks prior to event)
 Ticket distribution: After Masses beginning 3 weeks prior to event)
 Announcements: From the pulpit and word of mouth

Items purchased from C.J's:

- Purchased 13 cases of Sausage with 48 sausage links in a box (13 x \$17.98 = \$233.74. *Previously purchased 11 Cases of 100 sausage links (\$24.57/case = \$270.27) – Will need to investigate packaging of sausage with vendor.*
- Didn't purchase syrup had enough in inventory – *Previously purchased: 2 cases of syrup, 4 gallons/case (\$22.95/case = \$45.90)*
- Didn't purchase diet syrup had enough in inventory – *Previously purchased : 4 bottles of Diet Syrup (\$1.92/bottle = \$7.68)*
- Provided 18 syrup dispensers at no charge

NOTE: Knights of Columbus has delivered a check to CJ's and returned syrup bottles.

Items purchased from SAM'S

- Purchased 9 bag of pancake mix had 2 bags in inventory (9 X \$6.98 = \$62.82) will need to submit rebate coupons for ½ off. *Previously purchased: 11 bags of Pancake Mix (\$6.98/bag = 76.78)*
- Purchased 1 box of Shedd's butter (\$7.58) had 1 box in inventory. *Previously purchased: 3 boxes of Shedd's butter, 300 count (\$7.38/box = \$22.14)*
- Didn't purchase creamer have enough in inventory. *Previously Purchased: 1 box of Mini Moos Half & Half, 192 count (\$7.98)*

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- Didn't purchase cups donated from McDonalds. *Previously purchased: 1 Package of Dixie Cold Cups, 9 oz., 360 count (9.48)*
- Purchased 3 bags of frozen strawberries (\$8.28/bag = \$24.84. *Same as previously*
- Purchased 3 bags of frozen blueberries (\$9.78/bag = \$29.34). *Same as previously*
- Purchased 4 gallons of 1% milk (\$2.69/gal = \$10.76). *Same as previously*
- Purchased 1 bag of Chinet Plates, 165 count (\$15.98). *Previously purchased: 3 bags of Chinet Plates, 165 count (\$15.98/bag = \$47.94)*
- Purchased 2 bags of Ice (2 x 3.18 = \$6.36)

NOTE: Jeff Lopez shopped at Sam's on 2/17 and acquired these supplies and paid for them with St. Patrick Church of Merna Sam's card. Total amount the K of C Council will need to reimburse the church is \$156.18.

Items from the Parish and Donations:

- Parish provided coffee, orange drink, coffee makers, stirrers, plastic silverware, napkins, stove and ovens to cook sausage, microwaves and refrigerator.
- Doug Jones coordinated set up of Shamrock Hall.
- Parish provided 4 griddles and 2 roasters
- Knight Jim Woodward purchased and donated 5 griddles
- Knight Tim Abel purchased and donated a 5 gallon bucket, drill and drill bit to be used to mix the pancake batter.

Logistics:

- Did not have the large griddle from Terry Kuper. Will need to investigate future usage of the large griddle. Knight Jim Woodward and Field Agent Jason Bramley are investigating possible usage and/or purchasing a griddle from St. Mary's Downs Knights of Columbus.
- No member from the Knights made a commitment prior to the event to bring a roaster until the day of the event; the Knights may need to investigate purchasing 2 roasters for future events. With a goal of purchasing a total of 4 roasters.
- To accommodate the Pancake Breakfast the RICA class was moved and the Knights provided the group with pancakes and sausage.
- The food permit was submitted by Tony McCauley to the Health Department for approval. Jeff Lopez served as the contact host for the event. Permit needs to be submitted 10 days prior to the event to avoid paying a fee.
- Used a free on-line sign up website for volunteers to sign up for designated time slots. Will need to discuss with Knights if this website was beneficial. For future sign ups should have a slot that says: "will not volunteer/attend" this way we can verify if everyone is reading their email.
- John Fruin followed up to ensure that General Liability Insurance was in place.

Financials:

- Donations: \$1,322.00
- Costs: \$ 389.92
- Net: \$932.08

Comments and Suggestions:

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- We had a total of 9 griddles and created 3 stations with 3 griddles at each location. This set up worked well.
- We had 2 stations with 2 roasters set up for distribution of pancakes and sausage. One station was on the north and one station was the south wall of the Parish Hall to distribute pancakes and sausage.
- Having the 5 gallon bucket, electric drill and drill bit was very beneficial in making the pancake batter.
- Would suggest that we remove 5 tables from set up in Shamrock Hall to create more community
- We may want to investigate purchasing cooking sheet pans with lips for cooking sausage in oven and purchasing 2 roasters.
- Set up was done by parish staff (Doug) and clean-up was done by Knights. We could have used additional volunteers' to complete task in a timely fashion.
- Frozen blueberries and strawberries are a HIT...continue offering
- May need to be aware of other happening within B/N since the Kiwanis had a Pancake Breakfast on the same date. Along with District 87 having a four day weekend Friday, Saturday, Sunday and Monday. Unit 5 also had a four day weekend Saturday, Sunday, Monday, and Tuesday due to President Day and teacher in-service.
- Would investigate coordinating with Religious Education program to create placemats for Advent and Lent. Possible suggestion would be to have a child the program to color/draw a picture. This could be used as a marketing tool to attract families to the pancake breakfast.
- Need to investigate other options for distribution of tickets. Possible suggestion is to have Knights stand at the exits of the church and distribute ticket to parishioners as they leave the church at the conclusion of mass.
- Need to be aware of grease splatter on soffits, back splash and down the side of cabinets.

Attendance/Financial and Breakdown:

- 7:30 – 9:00: 74 individuals – donation - $\$298/74 = \4.03 a person
- 9:00 – 11:00: 223 individuals – donation - $\$753/223 = \3.38 a person
- 11:00 – 1:00: 55 individuals – donation - $\$251/55 = \4.56 a person
- Total: 353 individuals - TOTAL DONATION - $\$1,349/353 = \3.83 a person

Service Hours:

- Preparation: 10 hours
- Ticket sales: 3 hours
- Breakfast: 96 hours
- Total: 109 hours

Would recommend that we tithe (10%) of our proceeds to St. Patrick Church of Merna general fund in the amount of \$93.

Respectfully submitted,
Jeff Lopez, Tony McCauley, Rich Staley

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A motion was made by Rich Staley to donate \$100 from the profits of the Pancake and Sausage breakfast to St. Patrick Church of Merna. The motion is 2nd by Jeff Lopez. The motion passes by a vote of those members present.

Summary of Free Throw Contest event:

Event held on Sunday, February 19, 2012 at the Holy Trinity Elementary School gym. We had 2 participants. Event coordinator Jim Woodward will develop some lessons learned and put together some thoughts on how we can better advertise the event through our catholic school, religious education program and WJBC for 2013. While the turn-out was less than we had hoped it was good to have the event and get our feet wet with this program for the future.

Under Good of the Order:

- Welcome to Scott O'Brien who received his 1st degree initiation this evening.
- A Men's Lenten Reflection will be held after 7 am mass every Friday during lent in the Shamrock Hall. The goal is to have the reflection completed by 8 am. Father Luke will provide the reflection. This event is hosted by Martin Culik and is partially supported by our council and the Bloomington/Normal based Knights of Columbus insurance agents.
- Information regarding the state meeting on May 4th and 5th in Lombard has arrived. Our council is allowed 2 seats at the meeting. If you have interest in attending the meeting with the Grand Knight please let John Fruin know as we will finalize who will be attending at the March 6, 2012 Council meeting.

Respectfully Submitted by,

Luke Filosa, Recorder